**课题编号：**

**复杂基质样本生物分析湖南省重点实验室**

**公开招标开放性研究课题**

任 务 书

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| **课题名称：** |  |
| **执行年限：** |  |
| **负 责 人：** |  |
| **所在单位：** |  |
| **通讯地址：** |  |
| **电 话：** |  |
| **电子信箱：** |  |
| **填表日期：** |  |

**复杂基质样本生物分析湖南省重点实验室**

**（都正生物）**

**二○一九年制**

1. **简表**

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| **研究****课题** | **名称** |  |
| **时间** |  | **经费** |  |
| **负****责****人** | **姓名** | **性别** | **出生年月** | **专业，学历** | **参加月数** | **单位** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **课****题****组****成****员** | **姓名** | **性别** | **出生年月** | **专业，学历** | **参加月数** | **单位** | **分工** | **签章** |
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| **研****究****内****容****摘****要** |  |

1. **研究背景、目标及内容**

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| --- | --- |
| **研****究****背****景** |  |
| **研****究****目****标** |  |
| **研****究****内****容** |  |

1. **技术路线、预期成果和意义**

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| --- | --- |
| **技****术****路****线** |  |
| **预****期****成****果** |  |
| **创****新****点****和****意****义** |  |

1. **研究计划和考核指标**

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| **研****究****计****划** |  |
| **考****核****指****标** | 〔考核指标要求具有明确的可考核性，包括产出的论文专著、专利、新技术、新产品等数量、指标及其水平等〕 |

1. **经费预算**

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| --- |
| 单位：万元 |
| 预算科目名称 | 合计 | 实验室专项经费 | 自筹经费 |
| 一、经费支出 |  |  |  |
|  **1.设备费** |  |  |  |
|  **（1）购置设备费**  |  |  |  |
|  **（2）试制设备费** |  |  |  |
|  **（3）设备改造与租赁费** |  |  |  |
|  **2.材料费** |  |  |  |
|  **3.测试化验加工费** |  |  |  |
|  **4.燃料动力费** |  |  |  |
|  **5.差旅费** |  |  |  |
|  **6.会议费** |  |  |  |
|  **7.国际合作与交流费** |  |  |  |
|  **8.出版/文献/信息传播/知识产权事务费** |  |  |  |
|  **9.劳务费** |  |  |  |
|  **10.专家咨询费** |  |  |  |
|  **11.管理费** |  |  |  |
| **12.其他**  |  |  |  |
| 二、经费来源 |  |  |  |
| **1.申请从实验室专项经费获得资助** |  |  | / |
|  **2.自筹经费来源** |  | / |  |
|  **（1）其他财政拨款**  |  | / |  |
|  **（2）单位自有货币资金** |  | / |  |
|  **（3）其他资金** |  | / |  |

**预算说明**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **一、对各科目支出的主要用途、与项目研究的相关性进行详细说明。****1、设备费****2、材料费**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 序号 | 材料名称 | 规格 | 单价(元) | 数量 | 合计(万元) | 用途 |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |
| 11 |  |  |  |  |  |  |
| 12 |  |  |  |  |  |  |
| 13 |  |  |  |  |  |  |
| 14 |  |  |  |  |  |  |

**3.测试化验加工费****4.燃料动力费****5.差旅费****6.会议费****7.国际合作与交流费****8.出版/文献/信息传播/知识产权事务费****9.劳务费**主要用于支付课题参与人员的劳务费，测算依据如下。

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 人员类别 | 人均标准(元/月) | 人数 | 平均每人投入工作月数 | 支付费用 (万元) |
|  |  |  |  |  |
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|  |  |  |  |  |

**10.专家咨询费****11.管理费****12.其他****二、自筹经费说明（需说明经费来源、落实和到位情况、用途）**无 |

1. **签章及意见**

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| **课题负责人签章：****负责人（签章）：**  **年 月 日** |
| **课题负责人所在单位意见：****单位负责人（签章）：** **（单位盖章）** **年 月 日** |
| **实验室学术委员会意见****主任委员（签章）：****年 月 日** |
| **实验室主任意见****实验室主任（签章）****年 月 日** |